

**Wisconsin Department of Public Instruction
Precollege Scholarship Program
2015-2017
Handbook**



Every Child a Graduate

“College and Career Ready”

WEOP

Wisconsin Educational Opportunity Program

Table of Contents

Funding Cycles	1
Scholarship Reimbursement Guidelines	2-3
Student Evaluation Results for 2013-14	4
Student Enrollment for 2009-2014	5
DPI Precollege Scholarship Program Staff	6

Included Forms:

Precollege Scholarship Application Form - English

Precollege Scholarship Application Form - Spanish

Certification of Recruitment Form

Verification of Attendance Form

Student Evaluation Form

Chapter PI 22

Funding Cycles

All funding is contingent upon having filed a Precollege Scholarship Proposal Application Form (PI-1574 – Rev. 09-14) with the DPI and is based on the 2015-17 Biennial Budget appropriations for the Precollege Scholarship Program.

Program Cycles

First Year of Biennium (FY 15-16)

Summer Cycle 1	(July 1, 2015 – August 31, 2015)
Fall Cycle 2	(September 1, 2015 – mid-January, 2016)
Spring Cycle 3	(mid-January, 2016 – June 30, 2016)

Summer Cycle 1 – July 1, 2015– August 31, 2015.

The FY15-16 - Summer Cycle 1 begins on July 1, 2015. Precollege Programs that begin at the end of June and end by August 31 are included in this cycle.

Fall Cycle 2 – September 1, 2015 – mid-January 2016

The FY15 Fall Cycle 2 begins on September 1, 2015 and may end anytime before or by the end of the first semester.

Spring Cycle 3 – mid-January 2016 – June 30, 2016

The FY16 Spring Cycle 3 begins at the beginning or during the second semester. All spring programs must end by June 30, 2016.

Second Year of Biennium (FY16-17)

Summer Cycle 4	(July 1, 2016 – August 31, 2016)
Fall Cycle 5	(September 1, 2016 – mid-January, 2017)
Spring Cycle 6	(mid-January, 2017 – June 30, 2017)

Summer Cycle 4 – July 1, 2016– August 31, 2016.

The FY16-17 - Summer Cycle 1 begins on July 1, 2016. Precollege Programs that begin at the end of June and end by August 31 are included in this cycle.

Fall Cycle 5 – September 1, 2016 – mid-January 2017

The FY16 Fall Cycle 2 begins on September 1, 2016 and may end anytime before or by the end of the first semester.

Spring Cycle 6 – mid-January 2016 – June 30, 2017

The FY17 Spring Cycle 3 begins at the beginning or during the second semester. All spring programs must end by June 30, 2017.

Scholarship Reimbursement Guidelines

July 1, 2015

These guidelines explain all the forms and deadlines necessary to participate in the DPI Precollege Scholarship Program and institutions to receive reimbursement. Your cooperation is very important in the processing of all the paperwork involved. If you have any questions, please contact **Mary Lou Hyatt at (608) 267-9161**, or mary.hyatt@dpi.wi.gov.

- **Precollege Scholarship Application - form PI-1573 – (Included).**

This fill-enabled form can be found on the DPI website at:

http://dpi.wi.gov/forms/doc/f1573.doc

A current application form must be submitted each time a student applies to a Precollege Program. A student may receive up to three DPI Precollege Scholarships per fiscal year.

Review the *completed* application form for the following:

- Applicant **must be eligible** for free or reduced price school meals in order for your institution to receive a DPI scholarship reimbursement.
- The student application form **must** be signed by the School Principal, Food Services Authorized Representative, or DPI/WEOP Staff Member who has verified that the applicant is **eligible** for free or reduced price school meals.
- If free or reduced price school meals eligibility cannot be obtained, the applicant must submit a copy of parents' payroll check stubs for the previous month and indicate the number of members in the household.
- The student application form **must** be signed by parent or guardian.
- Applicant **must have completed 5th** grade but not have graduated from high school.

- **Precollege Scholarship Application - Spanish – form PI-1573 - (Included).**

This fill-enabled form can be found on the DPI website at:

http://dpi.wi.gov/forms/doc/f1573-spanish.doc

This form is the Spanish version of the Precollege Scholarship Application. You may want to print it back-to-back with the English version.

- **Certification of Recruitment** – form PI-1573-B - **(Included)**.

This fill-enabled form can be found on the DPI website at:

<http://dpi.wi.gov/forms/doc/f1573-b.doc>

This form should be submitted to our office no less than **15 days before** your program begins. When you start recruiting students, submit this form as many times as is necessary. After the names have been processed, you will be contacted regarding deficiencies. It is best to resolve deficiencies before your program ends.

- **Verification of Attendance** - form PI-1573-A - **(Included)**.

This fill-enabled form can be found on the DPI website at:

<http://dpi.wi.gov/forms/doc/f1573-a.doc>

Submit this form to our office within **10 days after** the end of each precollege program. A “**Final Notice**” and copy of deficiencies will be faxed to you and the precollege director. You will have **four weeks** to submit the missing information.

- **Student Evaluation** - form PI-Q03-9 - **(Included)**.

This form should be filled out by the students attending your precollege program who will be receiving a DPI scholarship. Tally and return the results to the DPI in a **summary format**. This is required for reimbursement. Form can be found on the DPI website at:

<http://dpi.wi.gov/forms/doc/podq03-9.doc>

- **Pre-Test/Post-Test**

Should your program offer a Pre-Test and Post-Test, and/or other forms of evaluating student achievement, submit the results demonstrating student progress to receive your reimbursement

All material should be sent to: Mary Lou Hyatt
Department of Public Instruction
Precollege Scholarship Program Coordinator
P.O. Box 7841
Madison, WI 53707-7841

Student Evaluation Results
July 1, 2013—June 30, 2014

Questions	Definitely Yes	Somewhat	No	Total Responses
(1) Do you feel this program was a good experience?	2,775 82%	572 17%	33 1%	3,380
(2) Do you feel that participation in this program increased your desire to attend college?	2,379 70%	809 24%	192 6%	3,380
(3) Did this program help you to understand why you need to earn good grades?	2,402 71%	757 23%	172 6%	3,371
(4) Do you feel this program will help you to be more successful in school?	2,398 71%	858 25%	116 4%	3,372
(5) Did this program give you more ideas about careers?	1,995 60%	962 29%	361 11%	3,318
(6) Do you feel that attending precollege programs on other campuses would help you in selecting a college?	2,221 65%	912 27%	199 8%	3,332
(7) Are you interested in participating in other precollege programs?	2,255 68%	806 24%	264 8%	3,325
(8) Would you recommend this program to a friend?	2,660 82%	467 14%	126 4%	3,253

**July 1, 2009 – June 30, 2014
STUDENT ENROLLMENT**

Race	July 1, 2009 To June 30, 2010	July 1, 2010 To June 30, 2011	July 1, 2011 To June 30, 2012	July 1, 2012 To June 30, 2013	July 1, 2013 To June 30, 2014
General Population	2,977	3,059	2,725	2,862	2,647
American Indian/Alaska Native	107	96	101	112	82
Asian/Pacific Islander	481	503	402	528	454
Black/African American	1,248	1,223	1,029	1,010	906
Hispanic/Latino	810	796	718	740	742
White	331	441	475	472	463

DPI Precollege Scholarship Program Staff

For questions regarding the Precollege Scholarship Program, please do not hesitate to contact the following DPI staff for assistance:

Carolyn Parkinson, Director

Educational Opportunity Programs and Office of Urban Education
101 West Pleasant Street, Suite 110
Milwaukee, WI 53212

(414) 227-1847

FAX – (414) 227-4462

Carolyn.parkinson@dpi.wi.gov

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